



## Bullying Assessment Flowchart

Begin Investigation

Document all interviews with people involved using bullying incident report form

Was this a Crime? Physical contact or injury, use or threat of a weapon, serious threat of injury, stalking, kidnapping, detainment, loss/damage of property

Contact Police/Parents

What type of complaint?

**Formal**  
Students and/or their parents or guardians may file written reports regarding suspected harassment, intimidation or bullying.

**Informal**  
Students, parents or guardians and school personnel may make informal complaints of conduct that they consider to be harassment, intimidation and/or bullying by verbal report to a teacher, school administrator, or other school personnel.

**Anonymous**  
Students who make informal complaints as set forth above may request that their name be maintained in confidence by the school staff member(s) and administrator(s) who receive the complaint.

	<b>Was there aggression?</b> Physical – hitting, shoving, threatening injury Verbal – derogatory comments Indirect – comments to others	
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NO → Not Bullying

Yes

	<b>Was there dominance?</b> Was the suspect stronger or dominant over the victim? Was one side outnumbered?	
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NO → Not Bullying

Yes

	<b>Was there persistence?</b> Was there more than one incident or did the suspect fail to stop when asked?	
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NO → Not Bullying

Yes

Does qualify as bullying  
Go to actions taken on incident report form