

WAYNESVILLE HIGH SCHOOL FLEXIBLE CREDIT APPLICATION



Steps for the application process:

1. Discuss possible credit flex plan with your principal, counselor and parents.
2. Pick up, read, and complete application packet. Application packets are available in the high school office and on the district webpage.
3. Check course requirements. You will need these guidelines to help you in completing the packet.
4. Request a copy of your transcripts to attach to this application.
5. Turn completed packet into Mr. Ison by **May 13th, 2020**.
6. Be prepared to attend a meeting to discuss your proposal or to re-submit it as necessary.
7. Once the course proposal is approved, the course must be completed as indicated by the committee. The course must be approved **BEFORE** student begins coursework.
8. Once the semester has begun, students have 3 days to drop the course from their schedule without penalty.

General Information & District Policies

Student Name: _____

Date: _____

Student ID number: _____

Current Grade Level: _____

To the STUDENT:

Please read the following statements and then initial next to the statements indicating that you understand the policies. I understand that:

_____ If my credit flexibility proposal is accepted, I will earn a letter grade (A, B, C, D, F) for the course*

_____ The grade that I earn will appear on my transcript, regardless of the final grade and will be calculated in my GPA*

_____ Credit will be granted at the end of regular WHS semesters for all flexible credit courses and all credit flex course work must be completed by June 1st of that school year.

_____ Weighted credit cannot be obtained through a flexible credit course.

_____ I may not drop a flexible credit course after the drop date (ie: 3 days into the semester). If I drop after the drop date, I will receive an F on my transcript (withdrawn/failure).

_____ Academic honesty rules apply just as they do in a traditional class setting.

_____ Many traditional classes are offered at WHS and I have discussed with my guidance counselor how the outcome of this flexible credit class will impact any traditional classes I subsequently take and/or my ability to schedule other courses.

_____ I must meet attendance requirements set forth by my plan.

_____ I am not to be in the building during times that I am not scheduled for a traditional class unless I have a scheduled appointment with teachers, counselors, or administrators regarding my flexible credit course.

_____ I am responsible for meeting graduation and athletic requirements.

_____ Participation in athletics and extracurricular activities are not accepted for credit flex credits.

_____ I am responsible for ensuring that I have met graduation requirements by established deadlines to participate in senior graduation.

_____ I am responsible for maintaining my academic eligibility.

_____ I recognize that the course may not match the academic standards for WHS and may not adequately prepare me for subsequent courses.

*Unless an alternative grading policy is approved by the principal

Your signature indicates that you have discussed the above statements with your parents, understand the commitment you are endeavoring to make, and agree to the policies set forth by Waynesville High School.

Signature of Student

Date

PARENTS/GUARDIANS PLEASE COMPLETE

To the PARENT/GUARDIAN of the student submitting a flexible credit proposal:

Please read and discuss the above policies with your student. Your signature indicates that you have read the above statements and agree to the policies set forth by Waynesville High School. Your signature also relieves the school of any liability for your son/daughter during times in which your student is not required to be at school due to this flexible credit proposal, should it be accepted.

Signature of Parent/Guardian

Date

Signature of Principal

Date

Flexible Credit Submission

The following *established curriculum* must be approved by the WHS Credit Flexibility Committee:

Name of Course (s): _____

Begin Date: _____ End Date: _____

Method of achieving credit (Check All That Apply):

College/University Course (name of institute) _____

Virtual Online Class through (name of institute) _____

High School Summer School (name of school) _____

Other _____

STOP HERE IF YOU SELECTED ONE OF THE ABOVE OPTIONS

The following mechanisms must be approved by the WHS Credit Flexibility Committee:

Name of Course: _____

Begin Date: _____ End Date: _____

Method of achieving credit (Check All That Apply):

Complete Coursework

Independent Study

Other (Please Specify) _____

Testing Out – mechanisms from the State’s pre-approved list including various commercial assessments or performance-based means.

Progress Checkpoints (Circle One): 3 weeks 6 weeks 9 weeks Other: _____

Adult Supervisor(s)/Teacher(s)/ Mentor(s): _____

Attach a copy of your transcripts to this packet.

Explanation of the methods for achieving credit:

Timeline for achieving credit and checkpoints (Be specific):

Proposed methods for demonstrating mastery for credit (You must select at least three):

- Project(s)
- Tests/Quizzes
- Performance Indicators (PIs)
- Labs (must be selected if a lab based course)
- Internship
- Research Paper/Project
- Portfolio
- Final Exam
- Culminating Project
- Other (Please Specify):

Resources requested of Waynesville High School:

Support services requested of WHS if on an IEP or 504:

Each course has a series of benchmarks that are addressed throughout the course. Please attach a paper to this application explaining how your proposal meets each of the benchmarks for the course. Benchmarks for each course may be obtained online.

FOR OFFICE USE ONLY

To be completed by WHS

Date Application Submitted: _____

Received by: _____
(Administrator/Counselors)

Submission Approval: Approved Denied

Reason(s) for Denial of Submission:

Resubmission Date: _____

Approved Flexible Credit Proposal Information

Drop date for flexible credit course: _____

Just as with a traditional course, students may not drop a flexible credit course after the drop date

Final Grade for Flexible Credit Course: _____

Please attach all artifacts for the course.

Notes: