



## College Credit Plus

For public WHS students, the Sinclair CCP admissions process is as follows:

### 1) Attend

Attend an Information Counseling Sessions night hosted by your local school district or Sinclair College (Feb). Review the ODE? WHS CCP powerpoint, CCP Links on the ODE website and WHS website. If you have any questions at all from the counseling session or any website links, see the school CCP Coordinator one on one.

- NOTE- Continuing Students do not need to attend the meeting, but do need to turn in the two forms each year to participate.

### 2) Return Completed Forms After all your questions are answered, sign and return the TWO forms 1) Letter of Intent to Participate and 2) Counseling Session Form .

April 1 deadline, however it is best to begin the process ASAP

- NOTE- These forms must be turned in EACH YEAR. This means continuing students must turn in the forms.

### 3) Complete & Submit your CCP College ONLINE Application

[APPLY to Sinclair- Create an account first](#)

If you are applying to a different college for CCP, please go to their specific website for College Credit Plus. Please make sure you tell you CCP Coordinator if you have applied to a college other than Sinclair. All colleges have deadlines to apply for Summer as well as FALL. Check your deadlines. Earlier is ALWAYS better.

### 4) Check you Email to continue the process (Look for 2nd Email to set up your portal)

After the online application has been submitted all new CCP students will receive an acceptance email- *welcoming you to CCP Sinclair*. YOU MUST THEN WAIT for the 2nd EMAIL to come through. Sinclair is waiting to receive your transcript and any ACT Scores from WHS. Once they receive the information, they will send you the 2nd email on how to move forward with the process.

## **MULTIPLE STEPS within the 2nd Email-**

- a) **Do you qualify?** They *may* direct you to complete testing to qualify for college courses.

### **CCP Eligibility Flowchart**

#### **ENGLISH & SOCIAL SCIENCES**

WritePlacer  $\geq 5$   
ACT score of  $\geq 18$  in English  
SAT score of  $\geq 480$  in English  
Final grade of a B or higher for two English courses

#### **MATH & SCIENCE**

ALEKS  $\geq 46$   
ACT score of  $\geq 22$  in Math  
SAT score of  $\geq 530$  in Math

### **b) Set up your SCC CCP portal**

- You will need to reset your original password that you applied with. They will send you a password to use, then reset it for your new personal password.
- Set up your SCC CCP portal. In your PORTAL there is a ELEARN Course called **“How to Succeed online”** You must complete this- all 10 lessons -with a 90% on each (it takes about 30 minutes). After you complete ( allow 24 hours to update) then you can register your desired courses in your portal.
- Complete the Mature Questionnaire (required)

## **NOTES -**

### **IMPORTANT -**

**If you are taking a CCP course that is on the WHS request sheet, then it is a RESTRICTED course at WHS with a Proctor or an Adjunct. DO NOT NEED to register/sign up for this course on the CCP portal.** The CCP Coordinator at WHS will do this for you.

If you are taking an online course for the CCP lab at WHS or an in-person course, then YES, you will need to register those courses YOURSELF in the portal and then let me know once you do.

### **SUMMER Registration open March & FALL registration opens APRIL**

You should be able to see courses offered before the registrations opens.

Once that window opens you can go into your portal and register for classes (*to register for online classes you MUST complete the “How to succeed online course”.*)

If you are registering for an online class, you will get a confirmation email (in your new Sinclair email). Then you can forward it to me, so I know what classes you have registered for.

*If it is an in person course or remote class I do not think you get that email so just let me know what you have registered for- Screenshot will work)*

Meet with your CCP Coordinator in MAY before the 15th , and then again in the FALL.