



WAYNE LOCAL SCHOOL DISTRICT

WAYNESVILLE . OHIO . 45068

625 Dayton Road

CONSENT TO REQUEST RECORDS: IRN: 050468

Waynesville Elementary School

Attn: Omalee Stephenson

p.513.897.2761 f.513.897.3938

Email: ostephenson@waynelocal.net

Waynesville Junior High School

Attn: Megan Marion

p.513.897.2776 f.513.897.2713

Email: mmarion@waynelocal.net

Waynesville High School

Attn: Megan Marion

p.513.897.2776 f.513.897-2713

Email: mmarion@waynelocal.net

IMPORTANT: This form must be filled out completely for admittance into Wayne Local School District. Our office will send this form to the student's former school following admission into Wayne Local School District. Do not submit this form directly to your school.

Scan and email is preferred method of delivery.

Student Information

Student's Full Name: _____

Current Grade: _____ Anticipated Start Date: _____

Date of Birth: _____ Home Phone: _____ Cell Phone: _____

Student's Legal Address: _____

Street Address

City

State

Zip

School District

Last School Attended

Name of School: _____

School's Address: _____

School's Phone: _____ School's Fax: _____

Does student receive Special Education Services ☐ YES ☐ NO

PLEASE SUBMIT THE FOLLOWING:

- Official Transcript
- Standardized Test Scores
- Immunization Records
- Birth Certificate
- Copy of last report card
- Custody Documentation (if applicable)
- Special Education Records (If Applicable) Including IEP, ETR, or 504 plan and any report period psychological reports, evaluation reports, etc.
- SSID Number reported to the State
- Disciplinary records (including weapons violations)
- Reading Intervention Plan for Elementary Students
- AIT (Absence Intervention Plan)

Sign and Date Below

Name of Parent or Legal Guardian: _____

PLEASE PRINT

Parent/Guardian's Signature: _____ Date: _____